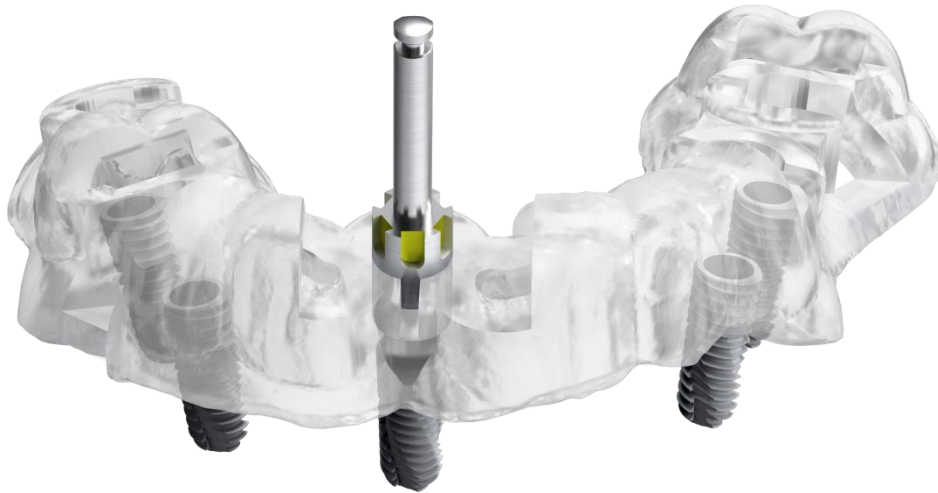




Digital Center Basic Order Manual

- Ordering OneGuide Templates, Smartfit Abutments, and Temporary PMMA Crowns

HIOSSEN



Contents

1. Basic Information
2. Account Registration & Management
3. Case Entry (Ordering)
 - a) OneGuide Templates
 - b) Smartfit (CAD/CAM) Abutments
 - c) Temporary PMMA Crowns
 - d) New Item
 - e) Work Tickets
4. Non-Digital Ordering – Order Form
5. Digital Transfer
6. Case Confirmation
7. Consultations & Requesting Changes

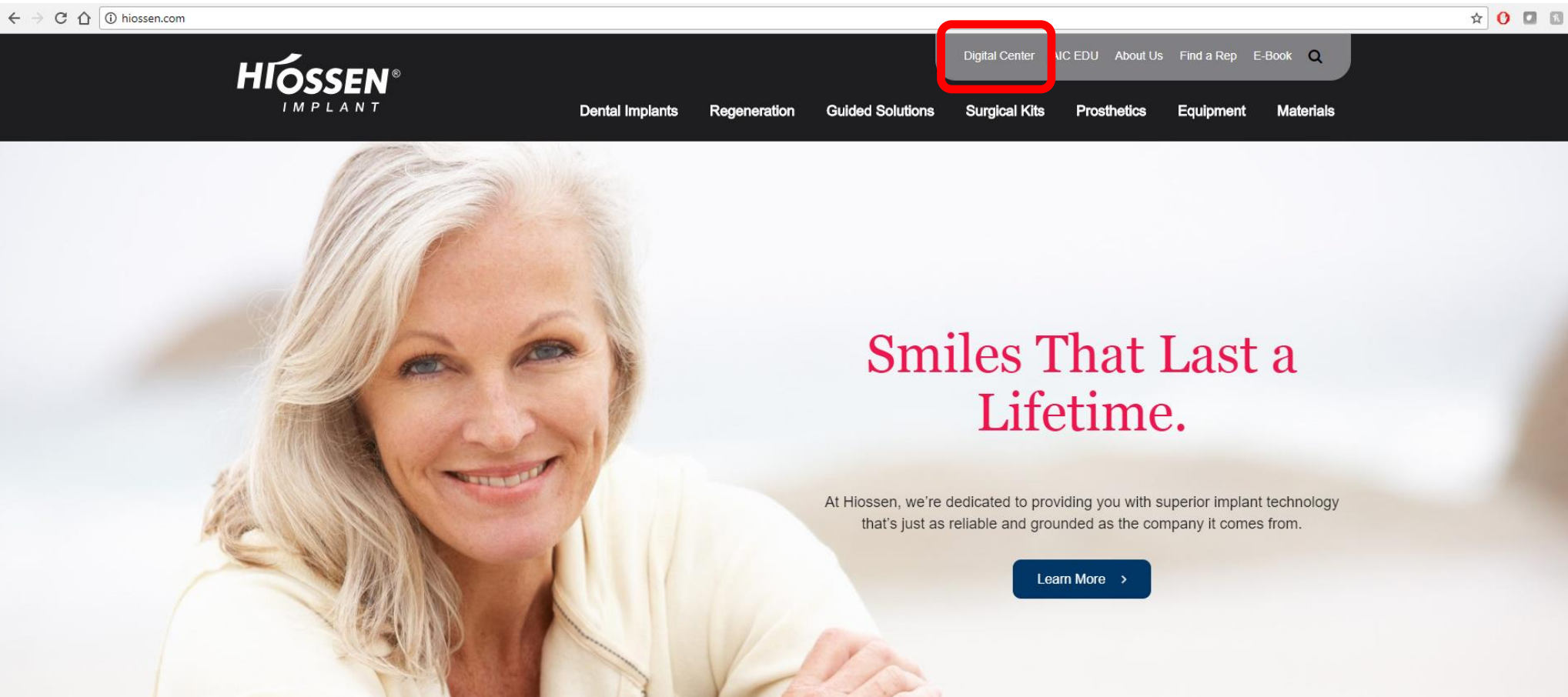
Basic Information

**This software platform is optimized for Google Chrome and Mozilla Firefox. Please use one of these browsers!
(Internet Explorer not recommended)**



Basic Information

You can access our Digital Center for ordering by going to our homepage at www.hiossen.com, and clicking on the “Digital Center” link!



The screenshot shows the Hiossen website homepage. The browser address bar displays "hiossen.com". The navigation menu at the top includes "Digital Center", "CIC EDU", "About Us", "Find a Rep", and "E-Book". The "Digital Center" link is highlighted with a red box. Below the navigation menu, the main content area features a large image of a smiling woman with white hair. To the right of the image, the text reads "Smiles That Last a Lifetime." Below this text is a paragraph: "At Hiossen, we're dedicated to providing you with superior implant technology that's just as reliable and grounded as the company it comes from." At the bottom of this section is a blue button labeled "Learn More >".

Basic Information

HIOSSEN[®]
I M P L A N T

User Name

Password

Login

Forgot password? [Retrieve here.](#)

Don't have an account? [Register Here!](#)
If you need a Hiossen Account No., talk to your [Rep!](#)
Use [this link](#) to find downloads and more info!

- The “Digital Center” link will bring you here. Bookmark this page so you have easy access!
- If you don’t have an account, click the “Register Here” link.
- You must have a Hiossen Account Number to register for this site.

Account Registration

Hiossen Digital Center Registration Form

For Hiossen account holders. Please allow up to 1-2 Business Days for your account to be created.

* Required

Hiossen 8-Digit Account Number *

Your answer

Clinic Name *

Your answer

Doctor's First and Last Name *

Your answer

Billing Address *

Your answer

Billing City *

Your answer

Billing State *

Your answer

- After clicking on the “Register Here” link, you will be taken to a Google Form. Please complete ALL fields accurately.
- Please allow for 1-2 business days for your account to be processed. You should receive an e-mail confirmation once your account is created.
- Your default login credentials are as follows:
Username: 8 digit Hiossen Acct#
Password: dental123

Please contact your rep if you do not know your account number.

Account Management

The image shows two screenshots from the Hiossen Implant Account Management system. The left screenshot is the dashboard for 'Dr. Hiossen Test 0'. It features a top navigation bar with the Hiossen logo, a search bar, and a user profile dropdown menu. The dropdown menu is highlighted with a red box and contains options for 'Profile' and 'Logout'. Below the navigation bar, there are buttons for 'Create New Cases', 'Case Entry', 'Case Manager', 'Digital Transfer', 'Statements', and 'Message Center'. A calendar for March 2018 is displayed, with the 29th highlighted. The right screenshot shows the 'Profile' page, which includes sections for 'Account Settings', 'Display Settings', and 'Doctor Preferences'. The 'Account Settings' section contains fields for 'First Name', 'Last Name', 'Password', and 'Confirm', which are highlighted with a red box. Other fields include 'Email' and 'Language'. The 'Display Settings' section has a checkbox for 'Enable Case Entry Assistant'. The 'Doctor Preferences' section has a 'Fixed' field and 'Update' and 'Cancel' buttons.

- Once logged in you will see your dashboard. You can scroll over your name on the top right of the screen for the dropdown menu, and select profile to change your password.
- If you need to change or update any information not displayed (eg. shipping or billing address), please contact your rep.

Account Management

Dr. Hiossen Test 0

- 1 Create New Cases
- 3 Case Manager
- 4 Statements
- 5 Message Center
- 1 Case Entry
- 2 Digital Transfer

No cases arriving March 29

7 Helpful Links

- Downloads
- Smartfit Order Form
- OneGuide Order Form

6 March 2018

SUN	MON	TUE	WED	THU	FRI	SAT
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21

- 1 Case Entry – Click to order OneGuide Templates, Smartfit Abutments, and Temporary Crowns
- 2 Attach digital files to cases (file name: clinic/dr name_patient name)
- 3 Overview of cases
- 4 View Order Summaries
- 5 Messages for Case Confirmation
- 6 Calendar that shows expected delivery (excluding treatment plan confirmation time)
- 7 Helpful links – Downloads, Order Forms, List Prices etc.

Case Entry – OneGuide Templates

1 Enter Patient's First and Last name to begin. (this software platform is HIPAA compliant)

2 Select appropriate Case Icon – OneGuide Template

3 Select relevant arch and teeth

4 Select appropriate Item

5 Additional Features – Select Open Sleeve types for any site.

6 Indicate what items are enclosed with the case (upload or ship)

7 Specify any Special Instructions here (eg. Shipping Address if different from default, special design instructions)

8 Upload digital files (DICOM, STL)

9 Case Options

Design options are disabled as they are specific to final prostheses for labs

Enclosed with Case: CAD Design File, Digital Impression (or Impression Required), CB/CT File (Required for OneGuide), Impression (or Digital Impression Required), Bite Registration (Required), Model, Photos, Order Form

Special Instructions: [Text area]

Attachments: Upload Files

Doctor Preferences: Edit

Due Date: Apr 05, 2018 (Thu)

Patient Appointment: Date: [Date], Time: [Time]

Buttons: Create, New Item, Cancel

Footer: Terms of Use, Privacy Policy, © 2018 LabStar Software, POWERED BY LabStar

- 1** Enter Patient's First and Last name to begin. (this software platform is HIPAA compliant)
- 2** Select appropriate Case Icon – OneGuide Template
- 3** Select relevant arch and teeth
- 4** Select appropriate Item
- 5** Additional Features – Select Open Sleeve types for any site.
- 6** Indicate what items are enclosed with the case (upload or ship)
- 7** Specify any Special Instructions here (eg. Shipping Address if different from default, special design instructions)
- 8** Upload digital files (DICOM, STL)
- 9** Case Options
 - a)** New Item – add abutment(s) or crown(s) to this case
 - b)** Create – order transfer
 - c)** Cancel – cancel case (start over)

Case Entry – Smartfit Abutments

Case Information

Doctor: Buschemi, Steve | Patient First Name: John | Patient Last Name: Smith

Smartfit Abutments

Item: Customize Myself (*Order Form or Specify Options*) | Edit Each Tooth

Shade: No Shade

Design

+ Add Design options are disabled as they are specific to final prostheses for labs

Additional Features

Regular, Hex
ABT Taper Angle - 4°
Margin Level - Equal
Margin Type - Moderate Chamfer (0.3/0.4/0.5)
Emergence Profile - Follow Soft Tissue (no change)
Gingival Contact Area - Concave
Final Crown - PFM
Hold Case for Approval

Optional

Enclosed with Case: CAD Design File, Digital Impression (or Impression Required), CB/CT File (Required for OneGuide), Impression (or Digital Impression Required), Bite Registration (Required), Model, Photos, Order Form

Special Instructions

Attachments: Upload Files

Doctor Preferences

Due Date: Apr 05, 2018 (Thu)

Patient Appointment: Date, Time

Buttons: Create, New Item, Cancel

- 1 Enter Patient's First and Last name to begin. (this software platform is HIPAA compliant)
- 2 Select appropriate Case Icon – Smartfit Abutment
- 3 Select sites
- 4 Select appropriate Item
- 5 Additional Features – Abutment Design options
- 6 Indicate what items are enclosed with the case (upload or ship)
- 7 Specify any Special Instructions here (eg. Shipping Address if different from default, special design instructions not listed)
- 8 Upload digital files (DICOM, STL)
- 9 Case Options
 - a) New Item – add crown(s) or additional ABTs to this case
 - b) Create – create case
 - c) Cancel – cancel case creation

Case Entry – Temporary PMMA Crowns

The screenshot displays the 'Case Entry' interface for 'Temporary Crown (PMMA)'. The interface is divided into several sections:

- Case Information:** Fields for Doctor (Buschemi, Steve), Patient First Name (John), and Patient Last Name (Smith).
- Item Selection:** A dropdown menu set to 'Splinted' and a button 'Edit Each Tooth'.
- Shade:** A radio button for 'No Shade'.
- Design:** A section with a '+ Add' button and a note: 'Design options are disabled as they are specific to final prostheses for labs'.
- Additional Features:** A section with 'For Transfer Abutment' and an 'Edit | Clear' link.
- Optional:** A section with 'Enclosed with Case' (checkboxes for CAD Design File, Digital Impression, CB/CT File, Impression, Bite Registration, Model, Photos, Order Form), 'Special Instructions' (text area), and 'Other Items' (text field).
- Attachments:** A section with 'Upload Files', 'Doctor Preferences', 'Due Date' (Apr 05, 2018), and 'Patient Appointment' (Date and Time).

Numbered callouts (1-9) highlight specific elements: 1 (Patient Name), 2 (Case Icon), 3 (Tooth Selection), 4 (Item Selection), 5 (Additional Features), 6 (Enclosed with Case), 7 (Special Instructions), 8 (Attachments), and 9 (Create/Buttons).

- 1 Enter Patient's First and Last name to begin. (this software platform is HIPAA compliant)
- 2 Select appropriate Case Icon – Temporary Crown (PMMA)
- 3 Select sites (On: Pontic, Off: Crown)
- 4 Select appropriate Item
- 5 Additional Features – only option is "For Transfer Abutment"
- 6 Indicate what items are enclosed with the case (upload or ship)
- 7 Specify any Special Instructions here (eg. Shipping Address if different from default, special design instructions not listed)
- 8 Upload digital files (DICOM, STL)
- 9 Case Options
 - a) New Item – add another entry to the case
 - b) Create – create case
 - c) Cancel – cancel case creation

Case Entry – “New Item”

The image displays two side-by-side screenshots of the HIOSSEN IMPLANT Case Entry software interface, illustrating the process of adding a new item to a case.

Left Screenshot: The 'Item' tab is selected in the 'Smartfit Abutments' dialog. The 'Additional Feature' tab is also visible. The 'New Item' button is highlighted with a red box.

Right Screenshot: The 'Additional Feature' tab is selected in the 'Smartfit Abutments' dialog. The 'Item' tab is also visible. The 'New Item' button is highlighted with a red box.

Both screenshots show the following elements:

- Case Information:** Doctor: Buschemi, Steve; Patient First Name: John; Patient Last Name: Smith.
- Table:** A table with columns: Type, Tooth #, Item, Shade, Design, Additional Featu... (Additional Features).
- Smartfit Abutments Dialog:** Includes a 'Tooth Selection' diagram, 'You are selecting #:' dropdown, 'Item' and 'Additional Feature' tabs, 'Customize Myself (*Order Form or Specify Options*)' dropdown, 'Shade: No Shade' selection, and 'Save & Close' and 'Cancel' buttons.
- Optional:** A list of optional items including CAD Design File, Digital Impression, CB/CT File, Impression, Bite Registration, Model, Photos, and Order Form.
- Bottom:** 'Patient Appointment:' section with 'Date:' and 'Time:' fields, and 'Create', 'New Item', and 'Cancel' buttons.

Case Entry – “New Item”

Case Entry

Case Information

Doctor: Buschemi, Steve | Patient First Name: John | Patient Last Name: Smith

All items

Type	Tooth #	Item	Shade	Design	Additional Featu...
OneGuide Tem	Lower	Surgical Stent Normal Case	No Shade	Selected teeth: 31	#31 - Open Sleeve

Temporary Crown (PMMA) dialog box:

Item: Splinted

Shade: No Shade

Buttons: Update, Cancel, Create, New Item, Cancel

Case Entry

Case Information

Doctor: Buschemi, Steve | Patient First Name: John | Patient Last Name: Smith

All items

Type	Tooth #	Item	Shade	Design	Additional Featu...
OneGuide Tem	Lower	Surgical Stent Normal Case	No Shade	Selected teeth: 31	#31 - Open Sleeve
Smartfit Abut	30,31	Customize Myself (*Order Form ...	No Shade	+ Add	Regular, Hex ABT Taper Angle
Temporary Cro	30-31	Splinted	No Shade	+ Add	+ Add

Optional

Enclosed with Case: CAD Design File, Digital Impression, CB/CT File, Impression, Bite Registration, Model, Photos, Order Form

Special Instructions

Attachments: Upload Files, Doctor Preferences





Due Date: Apr 05, 2018 (Thu)

Patient Appointment: Date, Time

Buttons: Create, New Item, Cancel

When you see all items you need listed above, click “Create” to transfer order.

Case Entry – Work Tickets

 18000016		Pan #		
Patient Smith, John		Units: 5		
Doctor Buschemi, Steve		Client Due Date		
Office 12345678 - Dr. Steve Buschemi		5 Apr 2018 (Thu)		
#	Type	Item	Shade	Design
30, 31	 Smartfit	Customize Myself (*Order Form or Specify Options*)	No Shade	
Additional Features: Hold Case for Approval, Regular, Hex, ABT Taper Angle - 4°, Margin Level - Equal, Margin Type - Moderate Chamfer (0.3/0.4/0.5), Emergence Profile - Follow Soft Tissue (no change), Gingival Contact Area - Concave, Final Crown - PFM				
30, 31	 Temporary	Splinted	No Shade	
Lower	 OneGuide	Surgical Stent Normal Case	No Shade	Selected Teeth: 30, 31
Additional Features: #31 - Open Sleeve (Lingual)				
Doctor's Signature: _____				
License #: _____				
Page 1 of 1				

Once case entry is complete and the case is created, a pop-up window should appear with the Work Ticket. (disable pop-up blockers if necessary – “Always allow...”)



IF

1. If all necessary files have been uploaded, wait for confirmation. You do not need to print the work ticket
2. If you need to ship *any* items for the case (impression, CDs, etc), please print the work ticket and include with your shipment.

Relevant Case Details will be included in the ticket.

Signatures are not necessary here.

Non-Digital Ordering – Order Form

12345678 - Dr. Steve Buschemi 1

Create New Cases > Case Entry

Case Manager 1 Digital Transfer

Statements

Message Center

No cases arriving March 30

March 2018

Today

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Helpful Links

Downloads

Smartfit Order Form

OneGuide Order Form

**Download, Complete Order Form,
and Scan into computer.**

Non-Digital Ordering - Order Form

The screenshot shows the HIOSSEN software interface for creating a non-digital order form. The interface is divided into several sections:

- Case Information:** Fields for Patient First Name (Jane), Patient Last Name (Smith), and Doctor (Buschemi, Steve).
- OneGuide Template:** A circular diagram of teeth with numbered callouts (1-16) for selecting an arch (Maxillary or Mandibular) and specific teeth (30, 31).
- Item selection:** A dropdown menu for "Surgical Stent Normal Case" and a button "Edit Each Tooth".
- Design options:** A section for "Design" and "Additional Features" with a blue text overlay: "Design options are disabled as they are specific to final prostheses for labs".
- Optional:** Fields for "Enclosed with Case" (checkboxes for CAD Design File, Digital Impression, etc.), "Special Instructions" (text area), "Attachments" (Upload Files), "Due Date" (Apr 05, 2018), and "Patient Appointment" (Date and Time).
- Buttons:** "Create", "New Item", and "Cancel" buttons at the bottom.

Numbered callouts (1-9) highlight key steps in the process:

1. Enter Patient's First and Last name to begin.
2. Select appropriate Case Icon based on Order Form.
3. Select sites for reference.
4. Select appropriate Item.
5. Additional Features are unnecessary, but can be input for good measure.
6. Indicate what items are enclosed with the case, including Order Form.
7. Specify any Special Instructions here (eg. Shipping Address if different from default, special design instructions not listed).
8. Upload Order Form and other files.
9. Case Options.

- 1 Enter Patient's First and Last name to begin. (this software platform is HIPAA compliant)
- 2 Select appropriate Case Icon based on Order Form
- 3 Select sites for reference
- 4 Select appropriate Item
- 5 Additional Features are unnecessary, but can be input for good measure
- 6 Indicate what items are enclosed with the case, including Order Form
- 7 Specify any Special Instructions here (eg. Shipping Address if different from default, special design instructions not listed)
- 8 Upload Order Form and other files
- 9 Case Options
 - a) New Item – add another entry to the case
 - b) Create – create case
 - c) Cancel – cancel case creation

Digital Transfer

The screenshot shows the HIOSSEN Digital Transfer dashboard. At the top left is the HIOSSEN IMPLANT logo and a 'Home' link. A search bar contains 'Search for Cases'. The user name 'Steve Buschemi' and a 'Help' link are on the right. Below the navigation bar, the page title is 'Digital Transfer'. An 'Actions' dropdown menu is open, showing three options: 'New Draft', 'Create Case', and 'Upload'. The 'Create Case' and 'Upload' buttons are highlighted with a red box. Below the actions bar, there is a table with columns: 'Date Sent', 'Doctor / Lab', 'First Name', 'Last Name', 'Filename', 'Tooth #', 'Item', 'Shade', 'Type', and 'File(s)'. The table is currently empty, with the text 'No items to display' above it. A large grey box with rounded corners is centered on the page, containing the text: 'Press the "Upload" button at the top of the page or Drag and drop files here'. A dashed blue box is drawn around this text. At the bottom left, there are links for 'Terms of Use' and 'Privacy Policy', and a copyright notice '© 2018 LabStar'. At the bottom right, it says 'POWERED BY LabStar'.

Clicking Digital Transfers on your dashboard will bring you here.

You can click "Upload", or drag and drop files into the grey box.

You can attach files to a case you already created, or create a new case from here.

Digital Transfer

HIOSSEN
Home

Search for Cases Steve Buschemi Help

Digital Transfer

Actions Attach to Case Create Case

1 - 1 of 1 Items

Date Sent	Doctor / Lab	First Name	Last Name	Filename	Tooth #	Item	Shade	Type	File(s)
03/30/2018	Buschemi, Steve			Surgery.Re...					1 <input checked="" type="checkbox"/>

Attached Files:
1. Surgery Report Sample.pdf

https://digitalcenter.labstar.com/labstar/casesExpress/digitalTransfer#

POWERED BY LabStar

Once uploaded, you can check off any files you want to include in a case to the right of the uploaded file, and click:

1. "Attach to Case" (attach to an existing case)
2. "Create Case" (create a new case)

Using Case Entry is recommended when creating a case. You can upload the file during Case Entry.

Digital Transfer

The screenshot shows the HIOSSEN software interface. At the top, there is a navigation bar with 'Home', 'Search for Cases', 'Steve Buschemi', and 'Help'. Below this, the 'Digital Transfer' window is open, and the 'Attach To Case' dialog box is displayed. The dialog box has a search bar containing 'john' and a magnifying glass icon. Below the search bar is a table with columns: 'Select', 'Case Ref #', 'Doctor', 'Patient', 'Item', and 'Tooth #'. The table contains one row with the following data: '1617180000...', 'Buschemi, Steve', 'John Smith', 'Customize Myself (*Order Fo...', and '30, Lower, 3...'. The 'Select' circle in the first column of this row is highlighted with a red box. At the bottom of the dialog box, there are two buttons: 'Done' and 'Cancel'. The 'Done' button is highlighted with a red box. The footer of the interface includes 'Terms of Use', 'Privacy Policy', '© 2018 LabStar Software', and 'POWERED BY LabStar'.

After clicking “Attach to Case”, you will see this window appear.

1. Search for the case using a Case Ref# or Patient Name.
2. Hit the Select circle to the left of the case.
3. Click “Done”

Transfer any other digital files, or wait for the case confirmation message!

Case Confirmation

The screenshot shows the user interface for a case confirmation. At the top, there is a navigation bar with the HIOSSEN IMPACT logo, a 'Home' link, a search bar labeled 'Search for Cases', and a user profile for 'Steve Buschemi' with a 'Help' link. Below the navigation bar, the case title '12345678 - Dr. Steve Buschemi 1' is displayed. On the left, a sidebar menu includes 'Create New Cases', 'Case Manager' (with a notification icon), 'Statements', and 'Message Center' (highlighted with a red box and a notification icon). The main content area shows a calendar for March 2018, with the 30th of March highlighted in blue and a notification icon. Below the calendar, it states 'No cases arriving March 30'. At the bottom, there are 'Helpful Links' for 'Downloads', 'Smartfit Order Form', and 'OneGuide Order Form'. The footer contains 'Terms of Use', 'Privacy Policy', '© 2018 LabStar Software', and 'POWERED BY LabStar'.

HIOSSEN IMPACT Home Search for Cases Steve Buschemi Help

12345678 - Dr. Steve Buschemi 1

Create New Cases Case Entry

Case Manager 1 Digital Transfer

Statements

Message Center 1

No cases arriving March 30

Helpful Links

Downloads Smartfit Order Form OneGuide Order Form

Terms of Use Privacy Policy © 2018 LabStar Software POWERED BY LabStar

A day or two after your Case Entry, you should see a new message in the message center.

[Click to review the message.](#)

Whenever possible, the Digital Center will send the message to the e-mail on file as well as the message center.

Case Confirmation

Message Center 1

Filter: Multiple

Date Sent	Sender	From	Subject	Patient	Case Ref #
03/30/18 (02:42 PM)	Byun, Stephen	Hiossen, Inc	Case Confirmation Greetings Dr. Steve Buschemi, ...	Smith, John	18000016

View: 12

You will see the message. Click on the blue link (Subject Line) to review the message.

Subject: Case Confirmation
Case Ref #: 18000016
Patient: John Smith
Hiossen, Inc - Digital Center 267-759-7071
[Back to Message Center](#)

Date Sent	Message	Time
	Greetings Dr. Steve Buschemi, I hope this finds you well. Please see the attached file to find the proposed treatment plan. Please confirm for us to proceed with fabrication. If you would like to make any changes, we can schedule time with you to discuss the case on Teamviewer.	
03/30/18	Thank you very much.	02:42 PM

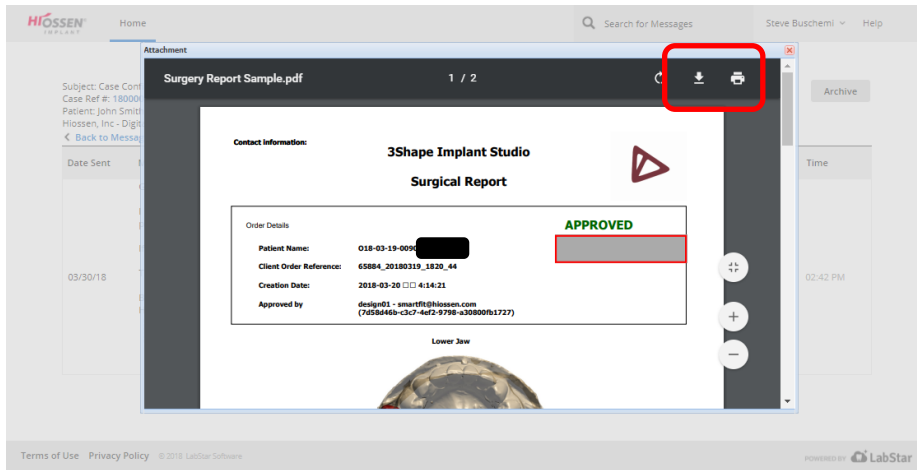
Best Regards,
Hiossen Digital Center

Surgery Report Sample.pdf

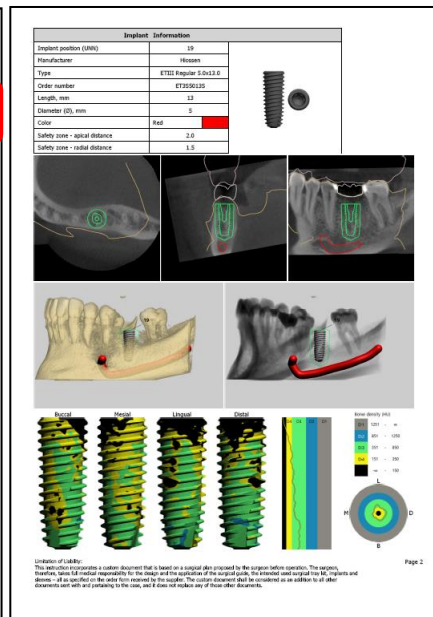
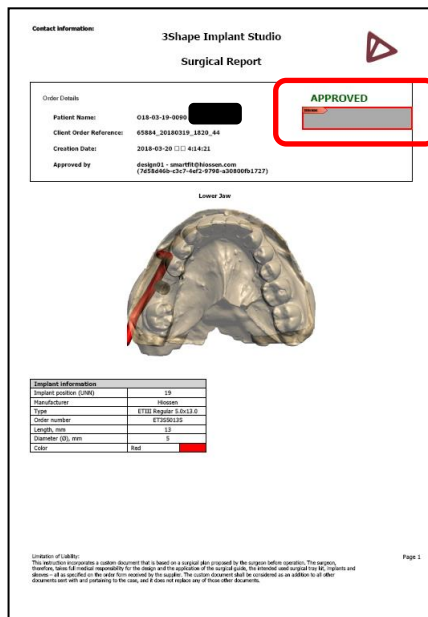
The message will contain an attached PDF. The customer MUST sign this document and return it in order for the template to be fabricated.

Click on it to review and print or download.

Case Confirmation



You will see a pop up window. You can download or print the report.



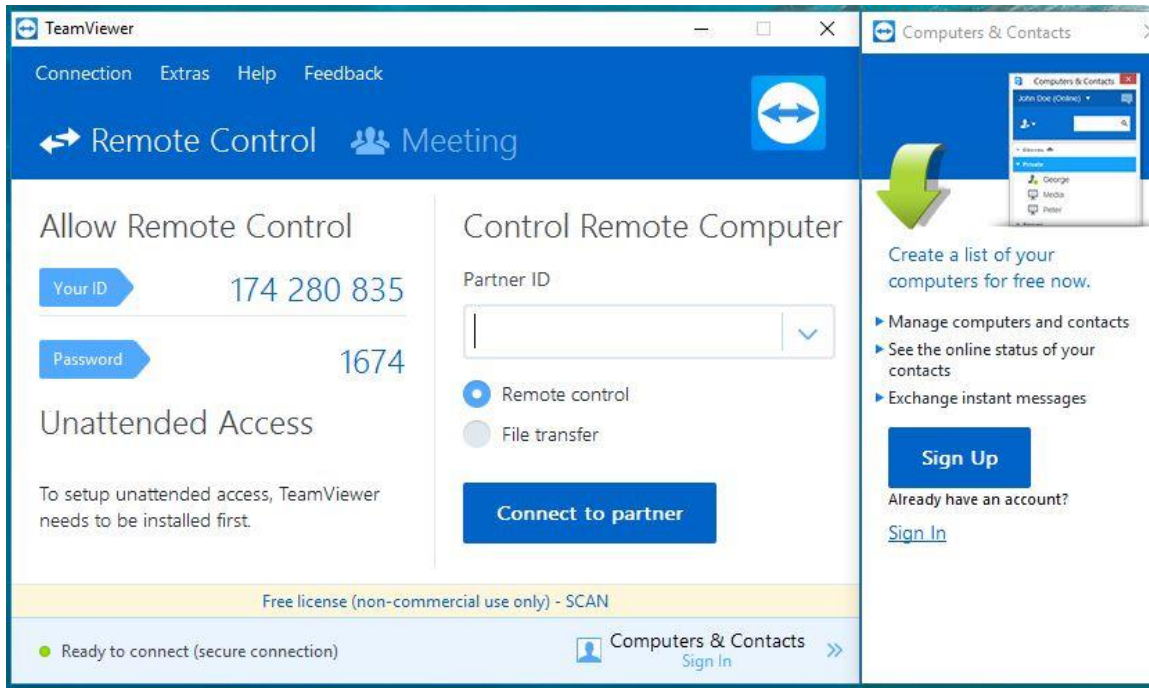
The Surgery Report will show the treatment plan. There is a section the Doctor must sign under "APPROVED" in green.

The file can be:

1. Printed, signed, scanned, and attached in the message center.
2. Signed digitally via Adobe Acrobat and attached in the message center.

Once the Hiossen Digital Center receives the confirmation, the case will proceed to fabrication.

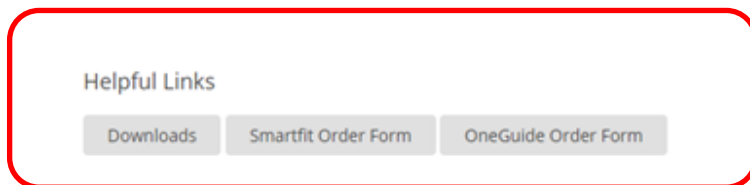
Case Consultation & Changes



If you would like to request changes or a consultation, you can schedule a time with the Digital Center via e-mail or Message Center.

The meeting ID and password (if any) will be provided.

Consultations may incur charges if you exceed the complimentary period of 30 minutes.



The Teamviewer download link can be found under "Downloads" in the helpful links area. Look for "TEAMVIEW SUPPORT"

Thank you!

Thank you!